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Post Date 12-Sep-11

Employer Ref. CS-177 JobsDB Ref. JHK10003000956398



The Hong Kong Delivery Co Ltd

The Hong Kong Delivery Company Ltd (HKDC) has been established in Asia for over 15 years. Opened as the regional Head Quarters for the Royale Group. of companies, the Hong Kong office has grown to employ over 300 staff. The HKDC/Royale network now has offices worldwide and is one of the largest Independent courier companies in Asia.

Our primary focus is on our retail courier business however we are also a major player in the Remail industry and Financial Research distribution business. We are currently seeking a high caliber to join us; this is an excellent opportunity to be involved in a fast moving industry.

Customer Service Executive - International Team (Night Shift)

Responsibilities:

- Handle customer enquiries & complaints
- Track packages by phone & email
- Follow up problem shipments with shippers
- Coordinate with overseas offices

Requirements:

- Form 7 or above
- Minimum 1 year work experience, preferably in CS field
- Good command of English and Mandarin
- Professional telephone manner
- Excellent communication and interpersonal skills
- Detail-minded and customer-oriented
- Independent, hard-working and initiative
- Shift duty is required (including Public Holiday)
- Working hours: 1430-0000

Interested applicants please write in with your detailed resume stating your **current and expected** salary to email: jobs@royaleasia.com

All information collected will be used for recruitment purposes only.

Please visit our web site <http://www.royaleasia.com> for company information.

Career Level	Middle
Yr(s) of Exp	1 year
Qualification	Matriculated
Industry	Freight Forwarding/Delivery/Shipping
Job Function	Sales, CS & Business Devpt > Customer Service - Supervisor/Officer Sales, CS & Business Devpt > Others
Location	Kwun Tong Area
Salary	HK\$11K - HK\$13K
Employment Type	Full Time
Others	Fresh Graduate will be considered

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Non-member Apply

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